

Coffs Harbour Touch Association Inc.

Constitution



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GENERAL

CLAUSE 1

(A) NAME:

The name of the Association is:

Coffs Harbour Touch Association Incorporated

(B) MISSION STATEMENT:

The mission statement of the Association is:

"To service, promote and develop the sport of Touch for the enjoyment of all the members within the Association".

(C) LOGO:

The logo will be determined by the Executive Committee as felt appropriate.

(D) COLOURS:

The colours will be determined by the Executive Committee as felt appropriate and shall be registered with the NSWTA.

(E) HEADQUARTERS:

The headquarters of the Association shall be determined by the Executive Committee from time to time and in the event of no such determination, the headquarters will be the home address of the Association Secretary.

OBJECTIVES

CLAUSE 2

The objectives of the Association shall be:

(A) To promote, encourage, foster, develop, extend, govern and control the sport of Touch in the Coffs Harbour area and its communities.

(B) To co-ordinate, encourage, assist and support the activities of the members within the Coffs Harbour area and its communities and their co-operation with each other.

(C) To promote, organise and conduct competitions and other events within the Coffs Harbour area and its communities pertaining to the sport of Touch as may from time to time be considered expedient.

(D) To abide by and maintain the established standardised playing rules and regulations of the NSWTA.

(E) To select support and/or sponsor any Coffs Harbour representative team/s or member/s for any purposes associated with Touch.

(F) To act as the disciplinary and adjudicating body in respect to all matters pertaining to Touch in the Coffs Harbour area and its communities.

(G) To maintain membership of and co-operate with organisations controlling the sport of Touch in NSW and nationally and to abide by the overriding Constitution, Policy and regulations of the NSWTA.

(H) To represent the Coffs Harbour Touch Association members within the region

determined by the NSWTA at the NSWTA Annual General Meetings and the like.

AUTHORITY

CLAUSE 3

For the purpose of carrying out the objectives, the Association shall have the authority to:

(A) Provide and assist in the acquisition of playing fields, material, equipment and other facilities for the sport of Touch.

(B) Join with other Affiliates and the NSWTA in the organisation of representative games of Touch.

(C) Regulate and, if necessary, monitor and control the operations of Teams within the Association.

(D) Regulate and control the relationships between Members, Officials, Supporters and Teams of the Association. To provide facilities for settlement of disputes, discipline or misconduct and for breach of this Constitution or any other Rule or Policy thereunder.

(E) Control and invest the funds of the Association in such a manner as shall be decided from time to time by the Executive Committee.

(F) Borrow, raise or secure the payment of monies in such a manner as the Association may decide and to lend money or give credit to any person or body of persons.

(G) Purchase, transfer, sell, assign, mortgage, lease, hire or exchange:- equipment, plant, furnishings or any other property whatever, and in any manner authorised by

law.

(H) Impose a levy and collect subscription fees and other charges upon or from its members.

(I) Raise money and acquire such assets necessary to conduct competitions or other events and to participate in representative events the Association may determine to participate in and to obtain such approvals as may be necessary for that purpose.

(J) Enter into agreements/contracts.

(K) In conjunction with the NSWTA create, vary and alter the Constitution or any other Rule or Policy thereunder.

(L) Do all things necessary for or incidental to the pursuit of the objects of the Association.

MEMBERSHIP

CLAUSE 4

(A) CLASSIFICATION

The membership of the Association consists of:

- (i) Individual Members, who subject to the Constitution, may attend and debate at General Meetings and if within the specified class of members set out in clause 5(j), but have no right to vote at General Meetings.
- (ii) Affiliated Teams, which subject to this Constitution, shall be represented by their Delegates who shall have the right to attend, debate and vote at General Meetings for and on behalf of their team.
- (iii) Associate Members, who subject to the Constitution, may attend and debate at General Meetings, but have no right to vote at General Meetings.
- (iv) Life Members, who subject to the Constitution, may attend and debate at General Meetings, but have no right to vote at General Meetings.
- (v) Association Patron, who subject to the Constitution, may attend and debate at General Meetings, but have no right to vote at General Meetings.
- (vi) Any new category of members created by a Special Resolution at a General Meeting

(B) INDIVIDUAL MEMBER

To be eligible for membership as an Individual Member of the Association an individual must have their application for membership accepted by the Executive Committee in accordance with clause 4(k) and must pay their annual membership

subscription fees in accordance with clause.

A right, privilege or obligation which an individual member has is not capable of being transferred or transmitted to another person.

(C) AFFILIATED TEAM

<https://docs.google.com/forms/d/e/1FAIpQLSeVoJi82Zz7QjAtpUptVE7R8svVbwLfdxwPWBo9tJo6tZmhOA/viewform>

To be eligible for membership as an Affiliated Team of the Association an individual must have their application for membership accepted by the Executive Committee in accordance with clause 4(k) and must pay their annual membership subscription fees in accordance with clause

- (i) Be a registered and financial Team of the Association.
- (ii) The method of registration and system of fee payment shall be determined by the association.
- (iii) Shall have the right to attend and have one (1) vote at General Meetings.

A right privilege or obligation which a member has is not capable of being transferred or transmitted to another person.

(D) ASSOCIATE MEMBERS

To be eligible for membership as an Associate Member of the Association an individual must:

- (i) Not be an individual member;
- (ii) Have their application for membership;
- (iii) Such application is to be in the form set out in Annexure “A”;
- (iv) Accepted by the Executive Committee in accordance with clause 4(k);

(v) Pay their annual membership subscription fees; and

(vi) be a parent or legal guardian of an individual member under the age of 18 years.

A right privilege or obligation which a member has is not capable of being transferred or transmitted to another person.

(E) LIFE MEMBERSHIP

To be eligible for Life Membership of the Association an individual must:

(i) Be nominated by at least two (2) members of the Association (such nomination to be in the form set out in Annexure “b”).

(ii) Have held, unless extenuating circumstances exist, continuous membership of the Coffs Harbour Touch Association for a minimum of ten (10) years.

(iii) Nominations must clearly demonstrate the level of service and dedication provided to the Association.

(iv) Have been nominated in the prescribed form to the General Manager no later than sixty (60) days prior to the Annual General Meeting.

The Executive Committee shall assess and shall report on all nominations and recommend a maximum of two (2) nominees to the Annual General Meeting for determination.

(vi) A maximum of two (2) nominations may be announced at each Annual General Meeting.

(vii) For a nomination to be accepted at an Annual General Meeting at least 75% of eligible members must Vote in favour of the nomination.

(viii) The manner and determination of privileges of a Life Member shall be determined by the Executive Committee.

(ix) Life Membership shall be forfeited upon any failure to observe the requirements of this Constitution. Such forfeiture shall result from the passing of a special resolution which requires 75% vote at a General Committee Meeting.

A right, privilege or obligation which a Life Member has is not capable of being transferred or transmitted to another person.

(F) ASSOCIATION PATRON

(i) The Association at its Biennial Annual General Meeting may appoint an Association Patron of the Association.

(ii) The Executive Committee shall report on all nominations and submit a recommendation to the General Committee.

(iii) The manner and determination of privileges of an Association Patron shall be determined by the Executive Committee.

(iv) Shall have the right to attend, debate but have no vote at General Meetings

A right, privilege or obligation which a member has is not capable of being transferred or transmitted to another person.

(G) TERM OF MEMBERSHIP

The term of membership shall be: -

(i) Individual Member - the membership term shall commence from the date of registration as a member in accordance with clause 4(k) and conclude at the completion of the Annual General Meeting immediately following the last game of the Association Competition they have last be registered in, in terms of the season of the Association for which they are registered.

(ii) Affiliated Team - the membership term shall commence from the date of registration as a member in accordance with clause 4(k) and conclude at the completion of the Annual General Meeting immediately following the last game of the Association Competition they have last be registered in, in terms of the season of the Association for which they are registered.

(iii) Associate Member - the membership term shall be annual commencing and

concluding in terms of the financial year of the Association.

(iv) Life Member - the membership term shall be for Life subject to the conditions contained in this Constitution.

(v) Association Patron – The Membership shall be biennial concluding at the Biennial Executive Committee Elections.

(H) MEMBERSHIP CEASES

Membership of the Association ceases upon:

(i) A member becoming unfinancial.

(i) Death of a member

(iii) Resignation of the member being received by the Association

(iv) A sentence is imposed upon a member under the provision of Clause 7

‘Discipline’ of the Constitution which results in that members membership ceasing.

(v) Special Resolution to remove the member being passed

(vi) Where the member is a corporate entity dissolution or insolvency of that member.

(vii) Expulsion of the member by the Executive Committee of General Committee.

(viii) A person shall not be eligible to be a member of a Committee or Executive Committee if that person:

* Has been convicted of any offence and sentenced to imprisonment or similar penal sentence for a period of six (6) months or more.

OR

* Has been disqualified by a properly constituted disciplinary body within the sport or any other sport, from further participation in the sport for a period in excess of five (5) years.

* Provided that after the expiration of the period of imprisonment or

disqualification that person will, unless the General Committee decides to the contrary, be eligible for election.

(I) AUTHORITY TO PROVIDE MEMBERSHIP

The authority to provide membership shall be:-

- (i) Individual Member - the Executive Committee of the Association.
- (ii) Affiliated Team - the Executive Committee of the Association.
- (iii) Associate Member - the Executive Committee of the Association.
- (iv) Life Member - the General Committee of the Association.
- (v) Association Patron – The General Committee of the Association.

(J) DEEMING PROVISIONS

(i) All persons who were Individual Members, Associate Members, Life members or Patrons of the Association prior to the time of approval of this Constitution under the Act, shall be deemed Individual Members, Ordinary Members, Life Members and Patrons respectively from the time of approval of this Constitution under the Act, and will be entitled to such benefits as are conferred on them by the Association.

(b) All Affiliated Teams who were affiliated teams of the Association prior to the time of approval of this Constitution under the Act, shall be deemed Affiliated Teams from the time of approval of this Constitution under the Act, and will be entitled to such benefits as are conferred on them by the Association.

(K) DISCRETION TO ACCEPT OR REJECT MEMBERSHIP

(i) The Association may accept or reject an application and shall not be required or compelled to provide any reason for such acceptance or rejection.

(ii) Where the Association accepts an application, the applicant shall become a Member. Membership of the Association shall be deemed to commence upon acceptance and registration of the application by the Association. The Secretary

shall amend the register accordingly as soon as practicable.

(iii) Where the Association rejects an application the Association shall refund any fees forwarded with the application and the application shall be deemed rejected by the Association.

(L) MEMBERSHIP LIABILITY

The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association with the costs, charges and expenses of winding up of the Association is limited to the amount, if any, unpaid by the member in respect to the membership of the Association as required by the Association from time to time.

COMMITTEES

CLAUSE 5

(A) GENERAL COMMITTEE

The members of the General Committee must comply with the Membership Clause of the Constitution and shall be:

- (i) Executive Committee Association Patron,
- (ii) Working Committee,
- (iii) One (1) nominated delegate from each Affiliated Team,
- (iv) Life Members,
- (v) Referee Director,
- (vi) Junior Referee Director.

(B) EXECUTIVE COMMITTEE

The members of the Executive Committee must comply with the Membership Clause of the Constitution and shall be:

- (i) President
- (ii) Vice President
- (iii) Treasurer
- (iv) Secretary
- (v) Director

(C) WORKING COMMITTEE

The members of the General Committee must comply with the Membership Clause of the Constitution and shall be:

- (i) Coaching Director,
- (ii) Referees Director,
- (iii) General Committee as determined by the Executive Committee,

(D) RESPONSIBILITIES

- (i) The responsibilities of the Committees shall be in accordance with the Policy Guidelines of the Association as set by the Executive Committee.
- (ii) The responsibilities of individual Committee members shall be in accordance with the Policy Guidelines of the Association as set by the Executive Committee.
- (iii) The President shall be an ex-officio member of all appointed Committees within the Association.

(E) ELIGIBILITY

For a member to be eligible to nominate for any Committee the following shall be required:

- (i) Comply with the membership clause of the Constitution.
- (ii) Comply with the requirements of the Policy of the Association.

(F) ELECTION/APPOINTMENT

- (i) Members of the Executive Committee shall be elected every second year at an Annual General Committee meeting.
- (ii) The President and Secretary shall be elected in each year of even number and the Vice President, Treasurer and Director shall be elected, in each year of odd number.
- (ii) Should any adjustment to the term of positions elected under this Constitution

be necessary to ensure rotational terms in accordance with this Constitution, this shall be determined by the Executive Committee . Elections to subsequent Executives shall then proceed in accordance with the procedures in this Constitution with approximately half the Executive retiring each year.

(iv) Members of the Working Committee shall be appointed by the Executive Committee.

(v) All positions are to be advertised no less than thirty (30) days prior to the election date. Nominations are to be received by the Secretary no less than fourteen (14) days prior to the meeting. If nominations have not been received for a position by that date then the Executive Committee shall have the power to accept late nominations. In these cases the President shall be required to advise members of the actions at the meeting.

(vi) Once elected/appointed the Committee Members shall hold the position for a period of two (2) years.

(G) CASUAL VACANCIES

In the case of Casual Vacancies the Executive Committee shall appoint a replacement and report such action to the following General Committee Meeting.

(H) POWER

Subject to the provisions of this Constitution together with the Policy documents of the Association the Committee shall have the power to:

(i) Make recommendations to introduce, vary, repeal or rescind any policy of the Association.

(ii) Make recommendations to introduce, vary, repeal or rescind any clause of this Constitution.

(iii) Carry out the approved policy.

(I) MEETINGS

(i) General Committee:

- General Committee Meetings shall be held once per year in accordance with the governing Incorporations Act.
- Where there are special or extenuating circumstances the Executive Committee shall have the power to call a Special General Committee Meeting.
- The Annual General Meeting shall be at least 14 days prior to the NSWTA Annual General Meeting.
- Where there are special or extenuating circumstances the Members shall have the power to call a Special General Committee Meeting subject to:
 - A minimum of five (5) voting Members of the General Committee requesting in writing for the meeting to be called.
 - Such written request to be submitted to the Secretary.

(ii) Executive Committee:

- A minimum of five (5) Executive Committee Meetings shall be held per year.
- Additional meetings shall be held at the discretion of the Executive Committee.

(iii) Working Committee:-

- A minimum of three (3) Working Committee Meetings shall be held per year.
- Additional meetings shall be held at the discretion of the President. The Association shall have the power to admit visitors to, or exclude them from, a meeting and any visitor may, on the invitation of the Chairperson and with the consent of the majority of members present, address the meeting, but no visitor will have the right to vote.

(J) VOTING RIGHTS

(i) At General Committee Meetings the following shall receive one (1) vote per person:

- President
- Vice President

- Treasurer
- Secretary
- Director
- One (1) nominated delegate from each Affiliated Team
- Life Members.

(ii) All members must comply with the Membership Clause of the Constitution.

(iii) In the case of a deadlock the President shall also receive a casting vote.

(iv) Only Members in attendance at the Meeting are eligible to vote. Mail, proxy and telephone voting shall not be accepted.

(v) At other committee meetings all members of the committee shall have one (1) vote.

(K) METHOD OF VOTING

(i) Elections

- Immediately preceding the election of Office Bearers, the Chairperson shall declare all retiring elected positions vacant and should he/she be up for election, vacate the chair after appointing an Acting Chairperson who shall not be a person nominated for election to office.
- Registered Nominated Affiliated Team Delegates and eligible persons shall have one vote each. In the case of a deadlock, the Acting Chairperson shall have one vote to be used as a casting vote only. He/she shall not have a deliberate vote.
- Voting on the election of Office Bearers and appointment of Life Members shall be by secret Ballot.
- Voting at elections shall be by multiple preferential voting. Such ballots shall be conducted by scrutinisers nominated from the meeting and approved by the Chairperson of the meeting.
- Upon being elected into Office, each Office Bearer shall automatically attain voting rights for all subsequent elections at the meeting.

(ii) On all other matters Voting shall be by a Simple Majority, on the show of hands or on the voices at the meeting, unless a secret ballot is demanded before the

question is put to a vote.

(L) QUORUM

- (i) A quorum shall be a minimum of 5 for General Committee Meetings.
- (ii) A quorum shall be a minimum of four (4) for Executive Committee and Working Committee Meetings.
- (iii) A quorum member shall be a voting member in accordance with the Constitution.

(M) NO QUORUM

In the event that a minimum quorum is not present thirty (30) minutes after the advertised commencement time the following shall apply:

- (i) Members present shall declare the meeting has lapsed and the Executive Committee shall determine a reconvened date subject to the conditions of the Constitution.

OR (ii) The meeting may proceed subject to :

- Unanimous acceptance of those members present.
- Any determination pursuant to the advertised agenda shall not be deemed approved until the said determination has been advertised to members for thirty (30) days.
- If a minimum of ten (10) objections are received from General Committee voting members then the relevant issue shall be deemed lost.

(N) ORDER OF BUSINESS

- (i) The order of business to be transacted at a General Committee meeting shall be:
 - Apologies
 - Registration of Attendance
 - Minutes from the previous AGM
 - Annual Reports

- Financial Statement
- Election of Executive Committee (Biennial)
- Appointment of Life Membership
- Special Resolutions
- Notice of Motions
- Appointment of the Auditor
- General Business

(ii) The order of business may be changed subject to acceptance of a majority vote.

(iii) Other Committee / Panel Meetings:

The order of business to be transacted shall be:

- Apologies
- Registration of Attendance
- Minutes of previous meeting
- Reports
- Financial Statement
- Notice of Motions
- General Business

(O) NOTICE TIME

(i) General Committee Meetings:

- Not less than thirty (30) days prior to the scheduled date of the Annual General Committee meeting the Date, Time and Venue of the meeting shall be circulated to the Members.
- All meeting papers shall be circulated to the General Committee Members not less than ten (10) days prior to the scheduled date of the meeting.
- In regard to urgent matters that have extenuating circumstances, additional meeting papers may be accepted subject to unanimous acceptance by the General Committee Members in attendance at the meeting.

(ii) Other Committee /Panel Meetings:-

Not less than ten (10) days prior to the scheduled date of meeting the Date, Time

and Venue of the meeting, together with meeting papers, shall be circulated to the respective Committee Panel Members.

FINANCIAL

CLAUSE 6

(A) The Association shall set and collect fees from members with such affiliation fees being determined by the Executive Committee.

(B) A portion of those fees shall be remitted to the NSWTA on a seasonal basis to maintain membership of the state body.

(C) The Association may raise such other funds from members as deemed necessary and approved by the Executive Committee.

(D) The Association may operate in its name at any bank or other financial institution, such accounts as may be agreed upon by the Executive Committee. All the funds of the Association shall be paid into the Associations accounts.

(E) The signatories of the accounts of the Association shall be that of the Executive Committee with one (1) of the three (3) signatories being required on any cheque or withdrawal form.

(F) The financial records of the Association shall consist of receipt books, invoice books, journals, general ledger, profit and loss statement, balance sheet, cheque books and deposit books.

(G) At the close of each financial year the Treasurer shall prepare and advertise profit and loss statements and a balance sheet for production at each Annual General Meeting.

(H) The prepared statement shall be audited by a duly qualified public accountant who shall be appointed by the General Committee at Annual General Meetings.

(I) The assets and bank accounts of the Association will be wholly controlled by the

PTTA. All financial records must be presented as required by the Executive Committee.

DISCIPLINE

CLAUSE 7

(A) On any complaint being made to the President or Executive Committee Member of misconduct or conduct prejudicial to the interests or welfare of the Association, its administration or of the game of Touch on the part of any member of the Association, the Executive Committee or other Committee delegated by the Executive Committee shall have the power to cite or cause to appear before it any such member to deal with such complaint and in the exercise of the power hereby conferred may disqualify, suspend, fine, place on a bond or otherwise deal with any person or body they find to have been guilty of such conduct.

(B) Every determination of a disciplinary nature by the Association shall operate throughout the Association unless an Appeal therefrom shall have been finally determined and allowed.

(C) A member of any while under suspension or disqualification shall not be eligible to hold Office with the Association.

(D) If the Association has reasonable grounds to believe that any Affiliated Team or Member has failed to make proper enquiry after receiving a complaint of the nature referred to in this clause, it may direct such Affiliated Team or Member to make a proper enquiry, and failing compliance within a reasonable time, the President may take such action as he/she, in his/her absolute discretion or as directed by the Executive Committee, shall consider proper.

(E) The Association shall be guided by the NSWTA Policy and Procedure in matters requiring Disciplinary, Misconduct and Appeal hearings.

(F) Any committee appointed by the Executive Committee to hear any Disciplinary, Misconduct and Appeal hearings shall report its decision to the Executive

Committee of the Association within three (3) days of the date of such determination.

(G) The procedures in respect to Disciplinary, Misconduct and Appeal hearings are to be in accordance with the Associations Disciplinary Policy.

CONSTITUTION

CLAUSE 8

- (A) Provisions of this Constitution are binding on all members of the Association.
- (B) All Members will operate under the Constitution and shall be bound as well by the NSWTA Constitution.
- (C) Any questions as to the interpretation of this Constitution shall be referred in writing for determination by the Executive Committee. Any such determination shall be conclusive and shall not be varied except by special resolution.
- (D) Any alterations to the Constitution must be done so in writing submitted to the Annual General Meeting and be passed by way of special resolution.

NOTICE OF MOTIONS

CLAUSE 9

(A) SPECIAL RESOLUTIONS

- (i) Any notice of motion submitted with the intention of amending, adding, varying, rescinding or altering in any way the clauses of this Constitution must be done so by way of special resolution.
- (ii) The special resolution must be submitted in accordance with attachment 'D'.
- (iii) A special resolution must be submitted to the General Committee meeting.
- (iv) For a special resolution to be passed a 75% majority is required.

(B) NOTICE OF MOTION

- (i) All issues other than as indicated above, must be submitted as an ordinary notice of motion.
- (ii) A notice of motion is to be submitted in accordance with attachment 'E'.
- (iii) For a notice of motion to be successful it must achieve a simple majority of 51%.
- (iv) Depending on the issue a notice of motion may be submitted to the Executive Committee, Working Committee or the General Committee.
- (v) In cases of emergency, a notice of motion may be submitted and dealt with at a meeting without the requisite notice provided that approval is given by a resolution supported by at least two thirds of those present and eligible to vote and provided that at least 75% of the members of the relevant committee are present at the

meeting when the proposal for waiving the requisite notice is put.

(iv) If such motion is lost, it shall not be resubmitted for consideration at a meeting of the Association until after the expiration of three months from the date of the meeting at which it was last moved.

INDEMNITY

CLAUSE 10

Every member shall indemnify and save harmless the General Committee, all employees of the Association from and against all claims, suits, actions, demands, damages and loss whatsoever which any such person may suffer arising out of any activity of the Association whether by way of accident, negligence or other cause and all members of each Constituent shall be deemed by their affiliation to this Association to have waived all such claims, suits, actions, demands and damages which they may thereafter have had against the Association in respect thereof. It shall be the duty of the General Committee out of funds of the Association to pay all costs, losses and expenses which any member, Trustee or employee of the Association may incur and be liable to by reason of any Contract entered into or act or deed so done by him as a member, Trustee or employee of the Association in discharge of his duties as authorised by the Association.

DISSOLUTION

CLAUSE 11

(A) This Association shall be dissolved in the event of the number of Members falling below two (2) or upon the vote of seventy five per cent of the majority of persons entitled to vote present at a Special meeting convened for that purpose and of which notice incorporating this proposed Dissolution is given in accordance with the Constitution.

(B) Upon dissolution the assets and all profits, if any, after payment of all expenses and liabilities shall be conveyed to another Association having similar objects to this Association or to a recognised charity, such choice to be decided upon the vote of a majority of the members at the above Special Meeting.

DEFINITIONS

CLAUSE 12

In this Constitution and in any By-Laws made thereunder, unless the contrary intention appears, or the subject matter other wise indicates or requires:

- (a) "Affiliate" means the town, district, club, association, member body or Organisation operating and / or taking part in Touch within the Coffs Harbour area and communities under the Constitution, Rules and By-Laws of the Association.
- (b) "Association" means the Coffs Harbour Touch Association.
- (c) "Executive" means the Executive Committee.
- (d) "Secretary" shall be the Public Officer of the Association.
- (f) "Financial Year" means the period commencing on the first day of October each calendar year and ending on the thirtieth day of September each year.
- (g) "General Committee" means the overall body of the sport in the Coffs Harbour area which shall consist of the Executive Committee, Working Committee and Members.
- (h) "Misconduct" means actions or behaviour in breach of the Constitution, Policies or Decisions of the Association or action by a member that may bring the Association into disrepute, or which is detrimental to the objects of the Association.
- (i) "Nominated Delegate" means the person nominated in writing by each Affiliated Team to represent such at meetings of the Association. The Delegate is to be a Financial Member of such Association.
- (j) "Nomination" means nomination in writing, signed by the proposer, Seconder

and Nominee, all of whom must be financial members of the Association.

(k) "Regulations" means the Association Incorporation Regulations, 2018.

(l) "Special Notice" means the notice of a meeting of which twenty-one days notice is given specifying the intention to propose a Resolution, the text of which is contained in the Notice.

(n) "Special Resolution" means the Resolution required to be passed by a majority of not less than three-quarters of the General Committee voting in person at a General Meeting, Annual General Meeting or Special Meeting of which Special Notice has been given specifying the intention to propose the Resolution as a Special Resolution.

(o) "The Act" means the Association Incorporation Act 2018.

(p) "The Sport" means the game of Touch.

(q) "Touch" means the sport played under the rules as determined by the Touch Football Australia.

(r) The male gender includes the female gender and the female gender includes the male gender. Words importing persons included corporations and vice versa.

(s) Reference to a function includes a reference to a power authority and duty.

(t) Reference to the exercise of a function includes where the function is a duty a reference to the performance of the duty.

ATTACHMENTS

CLAUSE 13

ATTACHMENT "A" - ASSOCIATE MEMBER APPLICATION

ATTACHMENT "B" - LIFE MEMBER APPLICATION

ATTACHMENT "C" – NOMINATED DELEGATE APPLICATION

ATTACHMENT "D" – SPECIAL RESOLUTION

ATTACHMENT "E" – NOTICE OF MOTION

ATTACHMENT "F" – GENERAL BUSINESS

ATTACHMENT "G" - EXECUTIVE COMMITTEE NOMINATION FORM

ATTACHMENT "H" - WORKING COMMITTEE NOMINATION FORM

